



MUSCULOSKELETAL
AUSTRALIA

**Musculoskeletal Australia
Consumer Advisory Committee**

**Member Position Description
Wednesday 3 February 2021**

1. About Musculoskeletal Australia

Musculoskeletal Australia (MSK) is a national consumer organisation working to support and empower people living with musculoskeletal conditions. We work on behalf of the nearly 7 million Australians living with conditions such as osteoarthritis, back pain, rheumatoid arthritis, gout, osteoporosis and fibromyalgia among more than 150 different musculoskeletal conditions.

For more information about MSK, please view the website at www.msk.org.au

2. MSK Consumer Advisory Committee

Consumers are essential to MSK achieving its mission to be a consumer-led organisation. The function of the MSK CAC is to provide support to the MSK Board and management on the strategic direction of the organisation in the development of programs, services and advocacy.

The roles and responsibilities of the CAC are to:

- assist in shaping the strategic direction of the organisation through participating in the development, review and revision of the strategic plan.
- provide advice on the design, delivery and evaluation of programs and services.
- consult with the broader musculoskeletal community and health sector to monitor and stay abreast of relevant trends, issues and opportunities, and to share insights with the Board and management.
- assist with providing MSK advice on advocacy, support and fundraising.
- give advice to the Board and management on matters of policy affecting services.
- report to the Board and management on the CAC's deliberations, findings and recommendations.

For more information about the MSK CAC and to view the CAC Terms of Reference, please refer to the MSK website www.msk.org.au/consumer-advisory-committee

3. Who should apply?

MSK is looking for people who are:

- living with a musculoskeletal condition
- passionate about helping shape the future of healthcare for others
- at least 18 years of age
- able to provide a consumer perspective which incorporates your own experience as well as the opinions of the broader musculoskeletal community
- willing and able to attend MSK CAC meetings, as scheduled (see below)
- confident to be able to present ideas and comments to the group
- willing to respect other people and the confidentiality of matters discussed.

4. What is involved?

The CAC meets for approximately 1.5-2 hours once every three months (usually via Zoom and usually between 6:00-7:30pm AEST). This is an unpaid position however you may be entitled to be reimbursed for reasonable travel, accommodation and other expenses incurred when travelling to or from CAC meetings (should they be held face-to-face), or when engaged on other approved business for MSK.

Secretariat support is provided to the MSK CAC by MSK staff. A meeting agenda and related meeting papers are usually sent out a week before a scheduled meeting and members are asked to read and review the meeting papers prior to the meeting. From time to time, MSK CAC members may be asked to provide input or comment on various matters between meetings.

5. How to apply

Please complete the application form that can be found at www.msk.org.au/consumer-advisory-committee and send your completed form to Ms Genevieve Nolan, Policy and Programs Manager, at genevieve@msk.org.au

If you have any questions about the MSK CAC or your potential membership, please either email Genevieve Nolan or phone on 03 8531 8018 (1800 263 265 toll free).